

Board of Directors Minutes
Everglades Preparatory Academy, Inc.
November 15, 2017

The Everglades Preparatory Academy Board of Directors met at 11:00am on November 15, 2017 in the Conference Room, at 360 E. Main Street, Building "C", Pahokee, Florida.

Members in attendance were:

Board Members

Emilia Fanjul (Present)
Robin Azqueta (Absent)
Vivian P. White (Present)
Angela Pope (Present)
Leigh Woodham (Absent)
Christopher Mc Dermott (Via Phone)
Joseph Galardi (Absent)

Staff

Edna Stephens (Present)
Linda Johnson Earsley (Present)

Also in attendance

Ralph Arza (Present)
Robby Khale (Present)

Presentations: Chairman

- Mrs. Fanjul, Board Chairman, called the meeting to order at 11:05am as a quorum was present. The date for the next scheduled Board Meeting is December 19, 2017 at 11:00am.
- Approval of Minutes- Angela Pope made the motion and Vivian White seconded the motion to approve the October 11, 2017 minutes. The motion passed unanimously.
- IT Specialist- Mrs. Fanjul stated that an IT specialist will be hired three times a week to manage Everglades Preparatory Academy and Glades Academy's network, software development, technical support and database administration.
- Charter Amendment- Mrs. Fanjul stated the charter amendment regarding the enrollment of overage middle school students was sent to PBC school attorney for their consideration.
- Nancy Guzman, Academic Consultant, forwarded Mrs. Fanjul an overview regarding supportive suggestions for teacher's schedule, lesson plans, board configuration and direct instruction.

Principal's Report:

- Reading Plus- Mrs. Stephens reviewed and discussed Reading Plus data which identified students' deficiencies and instruction to overcome the issue.

- APEX-Mrs. Stephens reviewed and discussed the weekly learning gains and projection data for APEX.
- Attendance-95 students are enrolled.
- Academic Achievement- Mrs. Johnson-Earsley presented the student dashboard which establishes student's present level of performance. The Board discussed students' academic strengths and weaknesses. Mrs. Stephens stated that a progress monitoring plan is given to students in need of support. Also, Mrs. Stephens is exploring EPA becoming an ACT testing site for April 3, 2017 ACT Day, which is untimed. Mrs. Stephens stated the untimed test could result in better academic performance.
- Career Pathway-Mrs. Stephens stated that Palm Beach State and the Junior Achievement is schedule to visit next month. The focus of their visit is for post-secondary education, scholarship, and employment and career pathways.
- Professional Development- Two teachers attended the Classroom Management training; the remaining teachers will attend the next training. Mrs. Stephens stated that she will schedule a Sexual Harassment and Code Red Crisis training for staff.

Assistant Principal's Report:

- Field-trips- On October 24, 2017 EPA students attended the STEM Innovators in Training Experience sponsored by the US Army at Miami Airport Convention Center. Also, On October 18, 2017 EPA students attended the School District of Palm Beach County College/Career Fair held at South Florida Fairgrounds in West Palm Beach, FL.
- Testing- Mrs. Earsley will present the past and current test results at the next meeting.
- Math and Reading Dashboard- the dashboards were reviewed and discussed showing students progression, regression and remediation plan.

Legislative Updates:

- Ralph Arza discussed and gave an update on the HB7069 lawsuit regarding capital mileage funds.

Old Business:

- SWP (School Wide Plan) - the Board reviewed and discussed the School Wide Plan.
- Full-Time Equivalency -FTE count was 102. Mrs. Earsley stated that FTE document were filed as instructed by the District for accuracy and clarity for FTE reporting.
- Transportation- transportation reimbursement will be submitted to the District.
- Mentoring, Attendance and Academic Plan-Mrs. Stephens and Mrs. Earsley presented the data for the Mentoring, Attendance and Academic plans. The Board reviewed and discussed teacher's report cards, student plans, teacher's assessments and objectives.
- Audit- the Board reviewed and discussed FY1718 Audit.

New Business:

- EPA Bus- Mrs. Stephens is currently seeking candidates for the vacant Bus Drivers position.
- Policies-
Public Records Law-the Board reviewed and discussed the Public Records Law. Evelyn Hopkins, Everglades Preparatory Academy Attorney, reviewed and approved the adoption of the Public Records Law policy.

Baker Act- the Board reviewed and discussed the Baker Act policy. Evelyn Hopkins, Everglades Preparatory Academy Attorney, reviewed and approved the adoption of the Baker Act policy.

Financial:

- The Board reviewed and discussed October Balance Sheet and YTD Budget vs. Actual financial statement, both summary and detail. The financials are attached.
- FY17/18 Budget- the Board reviewed and discussed the FY17/18 Budget.

Action Items:

- SWP (School Wide Plan)-Vivian White made the motion and Angela Pope seconded the motion to approve the School Wide Plan. The motion passed unanimously.
- FY1718 Budget- Angela Pope made the motion and Vivian White seconded the motion to approve FY17/18 Budget. The motion passed unanimously.
- Audit Report- Angela Pope made the motion to approve the Audit Report. Vivian White seconded the motion. The motion passed unanimously.
- Public Records Policy- Vivian White made the motion to adopt the Public Records policy. Angela Pope seconded the motion. The motion passed unanimously.
- Baker Act Policy- Angela Pope made the motion to adopt the Baker Act policy. Vivian White seconded the motion. The motion passed unanimously.

Motion to Adjourn:

The meeting adjourned at 1:30pm.

♦ unanimously approved

♦ approved by



Joseph Galardi
As Secretary

1/25/18

Date