

# **Board of Directors Minutes**

**Everglades Preparatory Academy, Inc.**

**February 13, 2019**

*The Everglades Preparatory Academy Board of Directors met at 11:20am on February 13, 2019 in the Conference Room, at 360 E. Main Street, Building "C", Pahokee, Florida.*

Members in attendance were:

Board Members

Emilia Fanjul  
 Robin Azqueta  
 Vivian P. White  
 Angela Pope  
 Leigh Woodham  
 Christopher Mc Dermott  
 Joseph Galardi

Staff

Linda Johnson Earsley  
 Jennial Davis  
 Dr. Randy Burden

Also in attendance

Ralph Arza (Present)

Board Meeting was called to order by Board Chair Emilia Fanjul at 11:15 a.m.

Approval of Minutes:

Christopher McDermott made the motion and Leigh Woodham seconded the motion to approve the January 23, 2019 minutes.

Minutes Approved  
 Minutes Not Approved  
 Corrections/Changes: None

Agenda:

- a. The Chairperson presented the agenda.

Reports:

- a. Chairperson – Emilia Fanjul
  1. School Security – Mrs. Fanjul informed the Board that Evelyn Hopkins, legal counsel for Florida Crystals, will call in to discuss with the Board the pros and cons of Metal Detectors.
- b. Principal -Linda J. Earsley (Principal's Report)
  2. Enrollment - EPA student enrollment is 124.
  3. The daily attendance average is 88%.

4. Student Dashboard – The Board reviewed and discussed the Student Dashboard. Mrs. Earsley stated that eighteen (18) students took the ACT Test on Saturday, February 9, 2019.
5. Speaker Series – Mrs. Earsley stated that Andrea D. Hanford, National Educational Consultant, will be Everglades Preparatory Academy guest speaker on February 22, 2019. The topic of discussion will be Bullying and Harassment.

c. Assistant Principal Report

6. Teachers' Report Cards – Dr. Burden stated that he continues to observe and give recommendations to teachers weekly to make sure that teachers are following state standards and engaging students in the classrooms. Student achievement has also been added to the weekly report cards.
7. Professional Development – Dr. Burden reported that staff participated in a Red Cross Training on Friday, February 8, 2019. Also Dr. Burden will be facilitating one-on-one professional development training for all teachers.
8. Cosmetology and Barbering Program – Dr. Burden stated that representatives from Palm Beach State College will visit EPA on tomorrow (2/14/19) to discuss requirements and sign students up for the dual enrollment programs.
9. Bus-Additional Mode of Transportation – Dr. Burden reported that he has been informed by A&S Transportation that no buses are available at this time.

d. Legislative Updates

10. Ralph Arza updated the Board of impending bills in the Senate for approval relating to School Safety and Security and School Funding. SB 7030 will require local law enforcement to establish a guardian program for training of security officers and require school districts to promote a mobile suspicious activity reporting tool, Schools using armed guards will be out of compliance. This bill will also include revision of the duties of Commissioner of Education oversight of compliance with the safety and security requirements of the Marjory Stoneman Douglas High School Public Safety Act by specified persons and entities. SB 1028 Amends previous bill to include Charter School students are funded the same as students enrolled in other public schools in the school district.

e. Old Business

11. SOS Security Company – Mrs. Earsley stated that SOS Security has been hired to perform security services for EPA. Officer McClain work hours are Monday thru Friday, from 8:30 a.m. until 4:30 p.m.
12. Metal Detector – The Board, along with Evelyn Hopkins, legal counsel for Florida Crystals and Officer McClain of SOS Security, discussed and reviewed Metal Detector usage pros and cons of Metal Detectors in the school. After the discussion, the Board determined that the schools present design is not conducive to provide a secure environment and it would be too costly to implement and address the logistical issues. Mrs. Earsley will contact Ed Guerara and Evelyn Hopkins to inquire about potential Active Shooting training and protocol for staff.

13. Charter School Review – Mrs. Earsley stated that our Charter School Review has been scheduled for March 5, 2019.

f. New Business

14. FTE Week: Mrs. Earsley stated that FTE Week, February 4, 2019-February 8, 2019 was successful. We now have a total of 124 students enrolled at EPA.

g. Financial Report

15. Monthly Financials – Linda Earsley presented and discussed the Balance Sheet and YTD Budget vs. the Actual financial statement, both summary and detail.


h. Action Items:

16. None

Motion to Adjourn:

The meeting adjourned at 1:45 p.m.

- ◆ unanimously approved
- ◆ approved by \_\_\_\_\_

 acting for  
Joseph Galardi, As Secretary

Date 3-6-2019

# **Board of Directors Minutes**

**Everglades Preparatory Academy, Inc.**

**March 6, 2019**

*The Everglades Preparatory Academy Board of Directors met at 11:00am on March ,2019 in the Conference Room, at 360 E. Main Street, Building "C", Pahokee, Florida.*

Members in attendance were:

Board Members

Emilia Fanjul

Robin Azqueta

Vivian P. White

Angela Pope

Leigh Woodham

Christopher Mc Dermott

Joseph Galardi

Staff

Linda Johnson Earsley

Jennial Davis

Dr. Randy Burden

Also in attendance

Luis Sullivan, Arza Consultant (Via Phone)

Board Meeting was called to order by Board Chair Emilia Fanjul at 11:25 a.m.

Approval of Minutes:

Christopher McDermott made the motion and Vivian White seconded the motion to approve the February 13, 2019 minutes.

Minutes Approved

Minutes Not Approved

Corrections/Changes: None

Agenda:

- a. The Chairperson presented the agenda.

Reports:

a. Chairperson – Emilia Fanjul

1. School Security – The Board discussed and reviewed the School Safety Bill updates prepared by Evelyn Hopkins, Florida Crystal Legal Counsel. Mrs. Fanjul stated that Mrs. Earsley should continue consulting with Evelyn Hopkins and Ed Guerrara, Florida Crystal Security Supervisor, to assure that Everglades Preparatory Academy is in compliance.

b. Principal -Linda J. Earsley (Principal's Report)

2. Enrollment - EPA student enrollment is 125.
3. The weekly attendance average is 69%.

4. Testing-SAT Test Day: March 6, 2019 – Mrs. Earsley stated that a total of fifty (50) students, seniors and juniors, are schedule to take the SAT test on campus today.
5. Student Dashboard – The Board reviewed and discussed the Student Dashboard. Mrs. Earsley stated that fifteen (15) seniors are on track for graduation. Mrs. Earsley stated that she anticipates an increase in graduates after the SAT and/or ACT test results which will be received by April 5.
6. Tutoring- Tutoring is every Tuesday and Thursday from 4:00 p.m. to 5:00 p.m.
7. Speaker Series – Mrs. Earsley stated that following speaker were scheduled for the following dates: On February 21, Margaret Bess, a Motivational Speaker, spoke to EPA girls only about "Etiquette part1" and On February 22, 2019 Andrea D. Hanford, National Educational Consultant, spoke on the topic of *Bullying and Harassment*.

c. Assistant Principal Report

8. Reading Plus – Dr. Burden reviewed and discussed the Reading Plus data that showed students had increased school wide in all areas except for the 8th graders. The decrease in the 8<sup>th</sup> grade data was due to the new enrollee. Dr. Burden stated that Jeffery Colavecchio, Everglades Preparatory Academy Reading teacher, will provide additional resources to promote growth in reading fluency and comprehension for the 8<sup>th</sup> grade students.
9. Apex - the data presented showed students current grade breakdown for all teachers. The Board reviewed and discussed the data.
10. Cosmetology and Barbering Program – Dr. Burden stated that seven (7) students passed the entrance exam administered by Palm Beach State College therefore affording them the opportunity to be dual enrolled. Classes will begin on Monday, March 11, 2019.
11. West Tech Construction Academy – Dr. Burden stated that ten (10) students are enrolled in the Construction Academy and continue to do exceptionally well.

d. Legislative Updates

12. Safety Bill – The Board reviewed and discussed the Safety Bill.

e. Old Business

13. Charter School Review– Mrs. Earsley stated that the Charter School Review was yesterday. Mrs. Earsley stated that all facilitators gave commendable feedback and an official report will be sent.
14. Conflict of Interest and Disclosure Form-the Board was given a Conflict of Interest and Disclosure Form to review, sign and submits to be placed in their individual files. Forms were signed by present Board members and returned to Ms. Davis.
15. EPA Graduation: May 15, 2019 @ 4:00 p.m., Location: PHS Auditorium. Mrs. Earsley and the Board reviewed and discussed the sample commencement

program. Mrs. Earsley stated that she would like for the Board to be more involved in the Commencement exercises.

f. New Business

16. School Incident – Mrs. Earsley discussed with the Board the recent school incident involving a dismissed teacher. Because of the incident, Mrs. Earsley consulted Legal for guidance. Our in-house Legal Team will handle all issues relating to incident(s) henceforth. The investigation is ongoing.

17. Summer Camp-Anquan Boldin and Florida Crystals Summer Enrichment Camp and EPA Game Changers Reading and Math Summer Camp – Mrs. Earsley stated that the dates for Summer Camp will be June 10, 2019-July 18, 2019. The program will last for six weeks.

18. Teachers' Contracts – The Board discussed teacher's contracts for the upcoming school year. Mrs. Earsley will present to the Board at the next meeting a sample contract.

19. Title 1 Reimbursement and Budget – Mrs. Earsley stated that all necessary reimbursement documents have been submitted and we are awaiting payment.

20. ESE Reimbursement – Mrs. Earsley stated that all necessary reimbursement documents have been submitted and we have received payment.

21. Food Service Annual Agreement – Mrs. Earsley stated that she received the Food Service Annual Agreement for approval. Base on the past contract the terms are the same with a few changes that EPA have implemented and remain in compliance

22. Budget Amendments –the Board reviewed and discussed the FY1819 Budget Amendment.

g. Financial Report

23. Monthly Financials – the Financial Report was deferred until April's Board meeting.

h. Action Items:

24. Budget Amendments- Angela Pope made the motion and Vivian White seconded the motion to approve FY18/19 Budget Amendment. The motion passed unanimously.

Motion to Adjourn:

The meeting adjourned at 2:10 p.m.

♦ unanimously approved

♦ approved by \_\_\_\_\_



Joseph Galardi, As Secretary

Date 4/11/19

# **Board of Directors Minutes**

**Everglades Preparatory Academy, Inc.**

**April 11, 2019**

*The Everglades Preparatory Academy Board of Directors met at 11:00 am on April 11, 2019 in the Conference Room, at 360 E. Main Street, Building "C", Pahokee, Florida.*

Members in attendance were:

Board Members

Emilia Fanjul  
 Robin Azqueta  
 Vivian P. White  
 Leigh Woodham  
 Christopher Mc Dermott  
 Joseph Galardi

Staff

Linda Johnson Earsley  
 Jennial Davis  
 Dr. Randy Burden

Also in attendance

Angie Pope, Business Partner  
Luis Sullivan, Arza Consultant (Via Phone)  
Ralph Arza (Via Phone)  
Michael Pinkney, City of Pahokee Parks  
& Recreation Director

Board Meeting was called to order by Board Chair Emilia Fanjul at 11:15 a.m.

Approval of Minutes:

Vivian White made the motion and Leigh Woodham seconded the motion to approve the March 6, 2019 minutes.

Minutes Approved  
 Minutes Not Approved  
 Corrections/Changes: None

Agenda:

- a. The Chairperson presented the agenda.

Reports:

a. Chairperson – Emilia Fanjul

1. National Charter School Conference: - Mrs. Fanjul stated that the National Charter School Conference will be held in Las Vegas, NV from June 30-July 3, 2019. Mrs. Fanjul extended an invitation to all Board Members and the Administrators to attend this year's conference. Mrs. Fanjul stated that Glades Academy Foundation will donate the funds to pay for travel and hotel expenses for the conference. Mrs. Earsley stated that she will prepare the registration package and submit the package to the Foundation.

2. Resignation- Mrs. Fanjul presented a letter of resignation from Board Member Angela Pope. The Board accepted her resignation and thank her for her participation. Mrs. Pope stated that she will continue to support Everglades Preparatory Academy as a Business Partner.
3. School Incident involving Dismissed Teacher – Mrs. Fanjul stated that the School Incident involving a dismissed teacher is still under review.

b. Principal -Linda J. Earsley (Principal's Report)

4. Enrollment - EPA student enrollment is 125.
5. The daily attendance average is 69%.
6. Career Pathway – Mrs. Earsley discussed with the Board the Academic and Career Planner form which is being implemented to help track students' educational and career goals.
7. Testing (April 2-May 29, 2019) – The Board reviewed and discussed the State testing schedule.
8. Student Dashboard – The Board reviewed and discussed the Student Dashboard and compared the graduation status for seniors who are eligible to receive a High School Diploma to last year's data.
9. Speaker Series-Margaret Bess, Topic: "Etiquette part 2" – Mrs. Earsley stated that Mrs. Bess' "Etiquette, part 2" series was presented to EPA female students on March 28, 2019. The presentation was well received by students.
10. Career Day will be held on Thursday, April 25, 2019, 10am-1pm. Mrs. Earsley stated that (20) Invitations were sent to vendors.

c. Assistant Principal Report:

11. APEX: Student Progress Report by grade – Dr. Burden discussed and presented math data as it relates to Algebra 1&2, Geometry, and PERT overall math learning gains. Dr. Burden will add the requested information related to the charts for clarification at the June. Dr. Burden will discuss 8<sup>th</sup> grade progression requirements at the next meeting.
12. Reading Plus: Class Progress Report by grade – Dr. Burden discussed and presented Reading Plus data overall learning gains. Currently, there is 70% increase in Reading learning gains since the beginning of school.
13. Cosmetology and Barbering Program – Dr. Burden reported that there are seven (7) students who are dual-enrolled at Palm Beach State College and are doing very well. Dr. Burden visited the class and received very positive input from the instructors regarding students' participation and performance.
14. West Tech Construction Academy – There are currently nine (9) students enrolled at West Tech Construction Academy and are doing well. One student is expected to receive a certification upon completion.

d. Legislative Updates:

15. Louis Sullivan and Ralph Arza discussed the following bills – CS/SB 934: High Performing Charter Schools and SB 1444: Education.

e. Old Business:

16. Teachers' Contract – Defer until May 15, 2019 meeting.
17. EPA Graduation: May 15, 2019 @ 4:00pm, Location: PHS Auditorium – Mrs.



Earsley stated that Graduation caps and gowns for students and Board members have been received and the speaker is being secured.

18. Summer Camp-Anquan Boldin and Florida Crystals Summer Enrichment Camp and EPA Game Changers Reading and Math Summer Camp – Application Deadline is May 31, 2019. A Mandatory Orientation is scheduled for Friday, June 7, 2019. Summer Camp will begin Monday, June 10, 2019 and end Thursday, July 18, 2019.

f. New Business:

19. 990 Tax Return for Tax Year 2018 - The Board reviewed and discussed the 990-tax return for tax year 2018. Joe Galardi made the motion and Vivian White seconded the motion to approve the 990 Tax Return for 2018. The motion passed unanimously.

g. Financial:

20. Monthly Financials – Joseph Galardi, EPA Board Treasurer, presented and discussed with the Board, the Balance Sheet and YTD Budget vs. the Actual financial statement, both summary and detail.

h. Action Item:

21. Teacher's Contract – Defer until May 15, 2019 meeting.

Motion to Adjourn:

The meeting adjourned at 1:30 p.m.

- ♦ unanimously approved
- ♦ approved by \_\_\_\_\_

Date 5/15/19

  
\_\_\_\_\_  
Joseph Galardi, As Secretary

# **Board of Directors Minutes**

**Everglades Preparatory Academy, Inc.**

**May 15, 2019**

*The Everglades Preparatory Academy Board of Directors met at 12:30 p.m. on May 15, 2019 in the Conference Room, at 360 E. Main Street, Building "C", Pahokee, Florida.*

Members in attendance were:

Board Members

\_X\_ Emilia Fanjul  
\_X\_ Robin Azqueta  
\_X\_ Vivian P. White  
\_X\_ Leigh Woodham  
\_X\_ Christopher Mc Dermott  
\_X\_ Joseph Galardi

Staff

\_X\_ Linda Johnson Earsley  
\_X\_ Jennial Davis  
\_X\_ Dr. Randy Burden

Also in attendance

X\_Ralph Arza (Present)  
X Angie Pope

Board Meeting was called to order by Board Chair Emilia Fanjul at 12:45 p.m.

Approval of Minutes:

Christopher McDermott made the motion and Vivian White seconded the motion to approve the April 11, 2019 minutes. The motion passed unanimously.

\_X\_ Minutes Approved  
\_ Minutes Not Approved  
\_X\_ Corrections/Changes: None

Agenda:

- a. The Chairperson presented the agenda.

Reports:

- a. Chairperson – Emilia Fanjul
  1. National Charter School Conference – Mrs. Fanjul stated that the National Charter School Conference will be held in Las Vegas, NV on June 30, 2019-July 3, 2019. The invitation was extended to the Board.
  2. School Incident – Mrs. Fanjul stated that the legal review involving a dismissed teacher and allegations against Everglades Preparatory Academy is completed and all allegations were unfounded. It was requested that Mrs. Earsley present an attendance policy to the Board at the next meeting.
  3. Mrs. Fanjul stated that the contract for the Science Lab for Everglades Preparatory Academy was received and signed on May 14, 2019.

b. Principal -Linda J. Earsley (Principal's Report)

4. Enrollment - EPA student enrollment is 115.

5. The weekly attendance average is 67%.

6. Student Dashboard – Mrs. Earsley and the Board reviewed and discussed the Student Dashboard. During the discussion, data was compared to last year's graduation data which resulted in an increase of graduating seniors.

7. EPA Career Day Update – Mrs. Earsley stated that Career Day was a success. There were 20 vendors from throughout the County represented. One student signed up for the Navy and has since passed the exam and physical for entry.

c. Assistant Principal's Report

8. Testing; April 2-May 29, 2019 – Dr. Burden stated that students have been testing for the past month and are doing very well.

d. Legislative Updates

9. Ralph Arza updated the Board on impending bills in the Florida Senate and the House to be approved. Main issues of discussion are school security as it relates to the Marjory Stoneman Douglas High School Public Safety Act and school funding.

e. Old Business

10. Teachers' Contract – The Board discussed and reviewed the teachers' contract for the 2019-2020 school year.

11. EPA Graduation: May 15, 2019 @ 4:00 p.m., Location: PHS Auditorium – Graduation will start promptly at 4:00 p.m. and will be followed by dinner at Everglades Preparatory Academy's cafeteria.

12. Summer Camp – Anquan Boldin and Florida Crystals Summer Enrichment Camp and EPA Game Changers Reading and Math Summer Camp – Mrs. Earsley stated that applications are now being received for the Summer Camp; application deadline is May 31, 2019. There will be a mandatory Orientation on Friday, June 7, 2019. Summer Camp will begin June 10, 2019 and end on July 18, 2019.

f. New Business

13. Lease: City of Pahokee – Mrs. Earsley stated that the City of Pahokee has increased the monthly lease rental by 5% according to our contract.

14. Budget Amendment – The Board reviewed and discussed the FY 2018/2019 Budget amendment.

g. Financial Report

15. Monthly Financials – Joseph Galardi, EPA Board Treasurer, presented and discussed the Balance Sheet and YTD Budget vs. the Actual financial statement, both summary and detail.

h. Action Item

16. Budget Amendment – Leigh Woodham made the motion and Vivian White seconded the motion to approve FY 2018/2019 Budget amendment. The motion passed unanimously.

Motion to Adjourn

The meeting adjourned at 2:15 p.m.

- ♦ unanimously approved
- ♦ approved by \_\_\_\_\_

*Kimberly Tanjil*

Joseph Galardi, As Secretary

Date June 5, 2019

for Joseph Galardi